

# Elkland Borough Authority

## Meeting Minutes

### Thursday, February 6, 2025

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Authority Members:

Chairman June Woodard: Present	Vice Chairman: Jeremy Freeman-not present
Larry Kroeck: Present	Bill Hall- not present
Austin Welch: Present	Matt Sherman: Present
Mark Goodrich- not present	

Meeting was called to the order by Chairman, June Woodard at 6:10pm

**Pledge of Allegiance**

**Public comments/Presentation**-none

**Previous minutes-**

- A motion was made by Matt Sherman to approve December 5, 2024, minutes-seconded by Larry Kroeck- ALL in favor.
- A motion was made by Larry Kroeck to approve January 16, 2025, minutes- seconded by Austin Welch-ALL in favor.

**Old Business:** None

**New Business:**

- A motion was made by Matt Sherman to hire Stephanie Jacobson English view only rights on all authority accounts at C&N bank-seconded by Austin Welch-

Roll Call-

Matt Sherman- Yes    Larry Kroeck- Yes    Austin Welch- Yes  
 June Woodard- Yes    ALL in favor Yes

- Motion was made by Matt Sherman to Hire Hemlock Services Stephanie Jacobson English as the bookkeeper for the Penn Vest grant at \$50 an hour- seconded by Austin Welch-

Roll Call-

Matt Sherman- Yes    Larry Kroeck- Yes  
 Austin Welch- Yes    June Woodard- Yes    -ALL in favor Yes

- Recommendation to the council was made by Matt Sherman to create a new bank account for water deposit at C&N bank- seconded by Austin Welch-

Roll Call-

Matt Sherman-Yes    Larry Kroeck- Yes  
Austin Welch- Yes      June Woodard- Yes -ALL in favor Yes

- A motion was made by Austin Welch for Brianna Simons to close out administrations checking account at C&N bank- seconded by Matt Sherman-

Roll Call-

Matt Sherman- Yes      Larry Kroeck- Yes  
Austin Welch- Yes      June Woodard- Yes -ALL in favor Yes

- A motion was made by Matt Sherman to create a new account at C&N for Penn Vest grant- seconded by Austin Welch

Roll Call-

Matt Sherman- Yes      Larry Kroeck- Yes  
Austin Welch- Yes      June Woodard- Yes - ALL in favor Yes

- A recommendation to the council was made by Austin Welch to allow the sewer plant operator to purchase any needed products from Aquafix to help manage the sewer plant- seconded by Matt Sherman.

- Chairman will call C&N to get fee structure and discuss if they have a financial advisor available

#### **Public comments on agenda**

- Donna Blend requested clarification concerning the sewer manhole grant.

#### **Adjournment-**

- A motion was made by Austin Welch to adjourn meeting at 6:55pm- seconded by Larry Kroeck.

Respectfully submitted,

Brianna Simons

Secretary/Treasurer

Elkland Borough Authority